

Labor Studies 105 (Sec. 0440)
1 Unit of College Credit

Grievance Handling Skills

September 11 & 12, 2010

Class: 8:30 a.m. to 5:00 p.m.

Los Angeles Trade-Technical College

Instructor: Lou Zigman

TE Bldg., Rm. 221

New location
New building



Arbitrator Lou Zigman teaches grievance and arbitration. Lou created and pioneered the very popular weekend classes 20 years ago. In 2003, the Labor Center honored Lou as the Instructor of the Past Decade.

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ADA STATEMENT: Students with disabilities who need assistance or accommodations should contact the Labor Center at (213) 763-7129 or Disabled Students at (213) 763-3773 before the class meets.

PLEASE POST

Develop the knowledge, skills and confidence to successfully file, investigate, prepare and respond to grievances.

This fast-paced, entertaining and practical hands-on class will take you through the various steps and stages of the grievance procedure.

Taught by veteran arbitrator and educator Lou Zigman, this weekend class is essential training for union reps, stewards, activists and management representatives.

TOPICS INCLUDE

- **How to Resolve/Win Grievances**
- **Investigating Grievances - Both Sides**
- **Presenting and Arguing Your Case**
- **Weingarten Rights - Management Rights**
- **The Duty of Fair Representation**

Join in as union and management lawyers and labor relations experts share their thoughts; and learn from various union and employer representatives who are students in the class.

Learn more than you thought possible and have a fun filled, enjoyable experience.

Enroll by mail, online at www.lattc.edu, on site on the first day of the class or at the Labor Center Office, Room LA-117

Fee: \$26/unit (subject to change)

Health Center: \$11/semester

Checks Payable to LATTC

Free parking on Lot B (Grand Ave. at 22nd St.) for weekend Labor Studies classes during class hours

The Labor Center

John R. McDowell, Jr., Director

Kathleen Yasuda, Associate Director

Vivien De la Torre/Olga Garcia, Assistants

(213) 763-7129

<http://college.lattc.edu/laborcenter>

Please email us your email address at laborcenter@lattc.edu to get e-copies of our flyers.